MIDDLE SCHOOL AFTER-SCHOOL PROGRAM GUIDELINES

Students remaining on campus after 3:40 p.m. must take part in the Supervised Study Program in the Middle School Community Room. The program runs from 3:30 p.m. until 6:00 p.m. Supervision is provided, as is snack, and parents are assessed a fee. Students using this service are asked to abide by the following guidelines. Please carefully review these guidelines with your child. Keep one copy of these guidelines at home, and please return a copy, signed by the parent and student, to the After-School staff.

Students must sign in with the supervisor in the community room by 3:40 p.m.
A student can only be signed out by a parent. Students leaving with a high school sibling will be released at 5:45 p.m. to go to the gym, but a parent must provide a note stating such at the beginning of the sports season. Safety demands that we insist on this.
Students may attend on-campus games, but they must bring a note from home giving permission, and they must sign in and may not attend the game until the official game time. Immediately following the game, he or she must return to the Middle School Community Room.

It is imperative that the supervisor knows where each student is.
There will be a recess time established each day during which time students may play out on the quad or on the basketball court. This is the only time students may leave the program once they have checked in.

Misbehavior will be addressed by the supervisor, and serious misbehavior will result in a call home by the program staff, and a warning will be issued. A second offense will result in the student not being allowed to stay after school for a week, and a third offense will lead to a much longer suspension from the program.
A late fee assessment is charged to families who arrive after 6:00 p.m. to pick up their children. The fee is $2.00/minute with a $25/day maximum per child. Parents will not be charged extra when weather is inclement enough to slow traffic. Habitual lateness will lead to a child’s not being allowed to stay after school.

Parents should enter the South door of the middle school to pick up their children.
Parents may contact the program directly during afternoon hours by calling 303-914-2527.

Please sign below and return this form to the Middle School After-School staff.

Parent’s Signature ___________________________  Student’s Signature ___________________________
Colorado Academy
Middle School Supervised Study Program 2019-2020 School Year
3:30-6:00 p.m.

Cost: 3:30-5:00 p.m. $7.00/hr on a contract basis; drop-ins $8.00/hour
Includes afternoon snack

5:00-6:00 p.m. $12.00 ($13.00 for drop-ins)

In order to receive the lower contract rate, families need to enroll on a trimester basis. This will help make appropriate staffing plans.

The Middle School Supervised Study Program meets in Community Room in the Chowdry Middle School. The program is directed by Carol Rosberg. The Middle School Supervised Study Program can be contacted during their hours of operation at (303) 914-2527.

If you wish to enroll your 6th-8th grade student(s), please complete and return this form to Fran Clark in the Middle School office. Colorado Academy 3800 South Pierce Street, Denver CO. 80235.

Student(s) Name (s) ____________________________________________________________

Grade(s) ____________________

Parents’ Names ________________________________________________________________

Telephone: Home ___________ Work (M) ________________ (F) ________________

Cell (M) ________________ (F) ________________